

SUMMARY

Instructional leader and NJ-certified Supervisor with experience coordinating arts and CTE programming, supporting teacher growth, leading schoolwide initiatives, and improving systems that impact students, staff, and families. Brings a strong background in curriculum design, program development, hiring committee participation, teacher observation, student accountability, master scheduling, recruitment, community partnerships, and data-informed decision-making. Experienced in working across departments to strengthen instructional practice, improve student access, support program growth, and align daily school operations with larger district goals. Known for being practical, organized, student-centered, and collaborative, with a leadership style focused on clear communication, high expectations, relationship-building, and helping strong instruction happen consistently across classrooms.

CONTINUING EDUCATION

Supervisor, NJ Standard
K-12 Music, NJ Standard
Project Management Professional (PMP) - PMI
Certified Scrum Master (CSM) - Scrum Alliance
Google Data Analytics Certificate - Coursera
USCG Master Captain License 25 Ton

EDUCATION**Master of Education - Administration**

The College of New Jersey - 2026 (In Process)

Master of Music; Conducting

Rider University, 2012

Bachelor of Education & Piano Performance

University of Delaware, 2010

RELEVANT COURSEWORK

PMI-PMP: Project management principles, methodologies, and frameworks. Proficient in leading cross-functional teams, managing project scopes, schedules, and budgets, and delivering on time and within scope. Risk management, stakeholder communication, and utilizing tools such as Agile, Waterfall, Hybrid and PMI methodologies to drive project success.

Google Data Analytics: Comprehensive program with a focus on data analysis fundamentals, data cleaning, visualization, and interpretation. Experience with Google Sheets, SQL, and Tableau. Training in statistical analysis, data-driven decision-making, and problem-solving, equipping me to analyze datasets and communicate insights.

PROFICIENCIES

Instructional Leadership	FP/Grant Implementation	Teacher Mentorship
Curriculum Supervision	Professional Development	Equity and Access
VPA Programming	Standards Alignment	Project Management
CTE Pathway Development	Program Evaluation	Process Improvement
Data-Informed Decision-Making	Technology Integration	Excel / SQL / Tableau
Assessment Analysis	Budget Planning	LMS / Website Design
	Stakeholder Collaboration	AI Implementation

LEADERSHIP EXPERIENCE**RED BANK REGIONAL HIGH SCHOOL | LEAD EDUCATOR & COORDINATOR | 2020 – Present**

- Lead curriculum, instruction, assessment, and program development across multiple vocal, piano, music theory, and performance-based courses within a specialized Visual & Performing Arts Academy.
- Design and revise standards-aligned curriculum, syllabi, assessments, instructional sequences, CTE documentation, and dual-enrollment preparation materials across multiple academy courses and pathways.
- Serve as a lead educator and instructional resource for colleagues through curriculum planning, student placement, assessment development, instructional technology support, and program coordination.
- Coordinate 10+ annual performances, recruitment initiatives, articulation experiences, showcases, workshops, and community-facing programs that strengthen student engagement, family outreach, and district visibility.
- Support middle school recruitment and articulation efforts reaching students and families across multiple sending districts, helping strengthen access, awareness, and the K–12 arts pipeline.
- Plan and supervise large-scale school and community events involving 75–100+ students, families, staff, guest artists, vendors, facilities, and technical production teams.
- Develop systems for student communication, rehearsal planning, event preparation, family outreach, attendance follow-up, and program logistics across multiple courses, ensembles, and academy events.
- Support academy and department operations through coordination of schedules, facilities, student rosters, communication timelines, event staffing, technical needs, and public-facing materials.
- Collaborate with building and district leadership on scheduling, student supports, budget-informed planning, curriculum needs, family communication, and cross-department initiatives.

- Participate in administrative leadership experiences including hiring committees, Danielson-based observation practice, Faculty Advisory Board representation, student discipline support, and school improvement initiatives.
- Contribute to district innovation and instructional technology initiatives, including responsible AI implementation, staff-facing support, policy review, and classroom integration.
- Use assessment results, student performance data, auditions, placement information, and participation trends to inform instruction, student supports, scheduling recommendations, and program planning.
- Apply restorative and relational leadership practices when supporting student accountability, communication, conflict resolution, and re-engagement in school programs.
- Build strong relationships with students, families, staff, administrators, and community partners through a leadership approach grounded in trust, accountability, responsiveness, and student-centered decision-making.
- Led district-facing instructional initiatives including responsible AI implementation, policy review, staff-facing technology support, and practical classroom integration aligned to instructional goals and student needs.
- Supported schoolwide leadership functions through hiring committee participation, Danielson-based observation practice, Faculty Advisory Board representation, student discipline support, restorative practices, and cross-department problem solving.
- Coordinated program improvement efforts involving curriculum revision, CTE documentation, recruitment, articulation, family communication, scheduling recommendations, budget-informed planning, and collaboration with building and district leadership.

FIRST UNITED METHODIST CHURCH | WORSHIP DIRECTOR | 2016 – Present

- Provide organizational leadership for a multi-generational worship ministry, aligning music, technology, volunteers, communications, and community engagement with the church's mission and long-range goals.
- Lead cross-functional teams of musicians, vocalists, technicians, and volunteers, fostering a collaborative culture rooted in preparation, accountability, service, and shared purpose.
- Spearheaded a large-scale A/V modernization initiative involving 100+ stakeholders, managing project scope, financial records, vendor communication, risk, installation logistics, and final implementation.
- Facilitated fundraising, procurement, RFP review, and vendor selection for a \$150,000 technology and worship infrastructure project, ensuring alignment between stakeholder needs, budget priorities, and long-term sustainability.
- Developed systems for volunteer onboarding, rehearsal planning, scheduling, communication, and role clarity to improve consistency, preparedness, and team effectiveness.
- Led a church outreach and engagement initiative focused on increasing participation, improving the visitor experience, strengthening communication, and using feedback/data to guide continuous improvement.
- Contributed to a 20% increase in in-person attendance and a 37% increase in online engagement through targeted outreach, improved worship production systems, and expanded digital ministry practices.
- Manage complex live-event operations, including sound, livestreaming, stage setup, personnel coordination, troubleshooting, and post-event reflection to ensure high-quality community experiences.

BRICK SCHOOL DISTRICT | EDUCATOR | 2017 – 2020

- Lead weekly worship programming, music direction, rehearsal planning, volunteer coordination, and live-event execution for a large community-based organization.
- Supervise and support musicians, vocalists, student volunteers, and AV team members through scheduling, training, communication, accountability, and performance feedback.
- Manage complex live-event operations involving music, audio, video, livestreaming, presentation software, stage setup, equipment, and real-time problem-solving.
- Coordinate cross-functional communication among clergy, staff, volunteers, technical teams, and community members to ensure consistent, high-quality services and events.
- Support youth and student involvement through mentoring, skill development, leadership opportunities, and structured participation in music and technology roles.
- Assist with planning, budgeting, equipment needs, vendor communication, and long-term improvement of worship, media, and production systems.